

# Hamzeh Al-Adwan

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Amman, Jordan



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## PERSONAL INFO

**Nationality:** Jordanian

**Date of Birth:** May 1985

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## OBJECTIVE

To find a challenging position; which compliments and expands my competencies, skills and experience.

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## WORK EXPERIENCE

### **Attorney at Law & Legal Consultant**

Mazaya Law Firm

*Dec 2018 – Present*

### **Assistant Lecturer**

Amman Arab University

*Sep 2019 - Present*

### **Head of Remedial/Follow-up Unit**

Housing Bank for Trade and Finance

*2016 – 2018*

### **Legal Consultant and Contract Auditor**

Housing Bank for Trade and Finance

*2014 - 2017*

### **Trainer**

Lothan Youth Achievement Center

*Present*

### **Attorney at Law**

Al-Dabbas Law Office & Justice Center Law Firm

*2010 - 2014*

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## EDUCATION

### **M.Sc. International Law**

Al-Ahliyya Amman University  
2016 (GPA very good)

### **B.Sc. Law**

Al-Ahliyya Amman University  
2010 (GPA very good)

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## PROFILE

- Licensed attorney at law and in-house litigation lawyer.
  - Proven ability to analyze complex legal situations and present sound legal opinions both orally and in written form.
  - Proven ability to draft and file summons and complaint to initiate lawsuits.
  - Excellent follow up skills to maintain a regular schedule of hearings, court appearances and expert meetings based on case requirements.
  - Proven ability to provide general assistance and legal advice to the related business partner, at all levels, on litigation matters and risks and act as a liaison to external law firms.
  - Team player, able to handle multiple tasks and perform under pressure
  - Strong communication and negotiation skills
  - Strong analytic and advocacy skills.
  - Excellent time management and highly organized.
  - Professional knowledge to operate programs such as MS Outlook, Word, Excel, and Power Point
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## **ACTIVITIES**

### **Wrote and edited contracts for significant purposes**

Jordan Electric Power Company, Electricity Distribution Company  
Contribution and others

*Present*

### **Advanced Arbitration Workshop**

Arbitration Center of the Arab Federation for Protection of Intellectual  
Property- 2016

### **International Conference of Law- Amman**

*Organizer and supervisor- 2010*

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**References are available upon request**